



WELCOME TO INVER GROVE HEIGHTS SCHOOLS

2023-2024 LITTLE SPARTANS PRESCHOOL!

Thank you for choosing IGH Preschool. We are excited to meet you and looking forward to our upcoming school year together! Included with this letter are some important pieces of information about your child's preschool classroom. Please take a minute to look through everything. Here's what you need to know!

- **PRESCHOOL STARTS: SEPTEMBER 11TH**
Times For 4-Year-Olds:
Morning 4s Class 7:50-10:30 / Afternoon 4s Class 11:45-2:30 / All Day 4s Class 7:50-2:30
Times For 3-Year-Olds:
Morning 3s Class 8:15-10:45 / Afternoon 3s Class 11:45-2:15
- **PRESCHOOL FAMILY CONNECTION DAYS - MEET THE TEACHERS AND SEE THE CLASSROOM:** September 5 through September 7 by appointment. This orientation is a 1:1 visit with each student and family. It provides an opportunity for the student to meet the staff and become familiar with their classroom before the first day, and for the parents to connect with the teacher and get questions answered. Look for an email in late August with a link to sign up for your meeting time.
 - **WHAT TO BRING ON FAMILY CONNECTION DAY**
 - School Supplies
 - Family Survey (enclosed)
 - Health Plan from your doctor (if needed for health conditions).
 - School Benefit Application (enclosed)
 - **INFORMATION YOU WILL RECEIVE ON FAMILY CONNECTION DAY**
 - Printed class calendar
 - Information on connecting to Seesaw, an app for family/teacher communications
 - Information on how to connect to CAMPUS, the online student information system where you can change contact information, access bus details, check attendance and more
 - Spartan Preschool Family Handbook
 - Identification Tags for your child's backpack
 - Information for parents picking up and dropping off and/or bus transportation times & location
- **PRESCHOOL OFFICE:** The preschool administration office is located at the Early Learning Center, where enrollment and services take place for all early learning programs, including preschool classes at Hilltop, Pine Bend, and Salem Hills. **Office Hours:** Mon-Fri, 7:30-3:30 / **Phone:** (651) 306-7503 / **Email:** Preschool@isd199.org
- **CALENDARS:** Class Calendars and other information for enrolled families can be found on our website. It will be updated as needed throughout the year. Go to our main website page
 - www.ighEarlyLearning.org > **Preschool** > **Enrolled PK Family Info**
- **PRESCHOOL SUPPLY LIST:** Posted on the website and listed at the end of this letter.
- **SCHOOL BENEFITS APPLICATION:** Enclosed with this letter. Please complete and return if you have not already done so. When finished, drop off, mail, fax, or snap a picture and email it.
- **PRESCHOOL TUITION:** There are 9 monthly payments from Sept-May, due on the 10th of the month. Invoices are sent on the 20th of the month before tuition is due. Auto-payments can be set up in your ELEYO account or by calling the office. If you are receiving financial aid, you will be notified separately about where your financial aid is coming from, and if any additional forms need to be completed.

- **IMMUNIZATIONS:** A current immunization record must be turned in each year before the first day of class. Immunizations are checked and must be up to date.

Please let us know if you have any questions. We are honored to be part of your child's journey during these important and wonderful preschool years.

Sincerely,



Lora Lambert, Early Learning Program Coordinator
LambertL@isd199.org / 651-306-7503

Early Learning Program Office

IGH Early Learning Center
3203 68th St East, Inver Grove Heights MN 55076
(Next to Hilltop Elem. Door #2)

Phone: (651) 306-7503

Fax: (651) 306-7521

Website: www.ighEarlyLearning.org

Email: EarlyLearning@isd199.org

Office hours: M-F 7:30 am-3:30 pm

Administrative Staff

Lora Lambert, Early Learning Coordinator
(651) 306-7861

Bridgett Johnson, Early Learning Admin Asst
(651) 306-7503

Melissa Hendrickson, Early Learning Coach
(651) 306-7864

Patricia Nix, Family Outreach (Habla español)
(651) 306-7862

Ann Sahr-Woltman, Social Worker
(651) 306-7506

Classroom Staff

Early Learning Center 3's

Teacher Morgan Lunders
Para – Aric Elsner
Co-Teacher (T/Th AM) – Dawn Banks

Hilltop 4's

AM 1 Class Teacher: Ashley Thiel
Para – Sydney Carlson

AM 2 & PM Class Teacher: Alexandra (Alex) Moore
Para – Jane Lavoie
Co-Teacher (PM) Melissa Berning

Pine Bend 4's

All Day Class Teacher: Emily Guptill
Para - Molly Maloney-Hastings

AM Class: Teacher - Erin Miller
Para - Mary Christensen

Salem Hills 4's

Teacher – Stephanie Olson
Para – Kirsten Keppers-Bordsen



IGH PRESCHOOL SUPPLY LIST 2023-2024

4-Year-Old Preschool / Prescolar 4 años **at Hilltop, Pine Bend, & Salem Hills**

- Full Size backpack
- Water Bottle
- Washable markers
- 4 Glue sticks
- 1 composition notebook
- 1 pocket folder (plastic preferred)
- 1 box of kleenex
- 2 Black Expo dry erase markers
(Low odor preferred)

- Mochila tamaño grande
- Una botella para agua
- Marcadores Labables
- 4 barritas de resistol
- 1 cuaderno de composicion
- 1 folder con bolsillo adentro (plástico de preferencia)
- 1 caja de kleenex
- 2 Marcadores de borrado seco Black Expo (Sin olor de preferencia)

3-Year-Old Preschool/ Prescolar 3 años **at the Early Learning Center**

- Full Size backpack
- Water Bottle
- Box of large crayons
- 1 box of kleenex
- Hand soap

- Mochila tamaño grande
- Una botella para agua
- Una caja de crayones grande
- 1 caja de kleenex
- 1 tuallitas desinfectante



HÁBLAME SOBRE TU HIJO/A

Como padre de familia, usted tiene información valiosa sobre su hija/o que puede ser útil saber en clase y en el aprendizaje. Responda las siguientes preguntas para ayudar al maestro a aprender un poco más sobre su hijo.

Año escolar:

Nombre de la escuela:

Nombre del maestro/a: Nombre del

estudiante:

Nombre del Padre de Familia / Guardian:

¿Cuál es el apodo de su hijo/a, cómo prefieren que lo/la llamen?

¿Cuál es el juego o juguete favorito de su hijo/a? Cuáles son las actividades

favoritas de su hijo/a:

Las fortalezas de mi hijo/a son:

Los desafíos de mi hijo/a son:

Preocupaciones académicas/sociales que tengo de mi hijo/a:

¿Cuáles son sus mayores esperanzas para su hijo/a?

Algo interesante sobre mi hijo/a:

¿Cómo le gusta a su hijo/a que lo consuelen cuando se siente triste, enojado, nervioso, etc.?

¿Tiene alguna condición de salud que requiera modificaciones en el salón de clases?

Otra información que podría ser útil:





HÁBLEME SOBRE SU FAMILIA

¿Tiene hijo/a hermanos/as? Si es así, ¿cuántos y cuáles son sus edades y sexos?

¿Qué miembros de la familia están particularmente involucrados o son importantes en la vida del niño? (abuelos, tías y tíos, padrinos etc.)

Acerca de cualquier experiencia educative antes de entrar a la escuela

¿Ha asistido su hijo/a a una guardería o a la escuela en el pasado? Si es así, ¿cómo fue la experiencia? Por favor explique.

¿Qué es lo que más le emociona a su hijo/a de ir a la escuela?

¿Qué es lo que le pone nervioso a su hijo con respecto a este año escolar?

¿Qué es lo que más desea que su hijo/a aprenda este año escolar?

General

¿Qué más le gustaría que sepamos sobre usted, el estudiante, o su familia?

¿Tiene alguna pregunta para nosotros?





TELL ME ABOUT YOUR CHILD

As a parent, you have valuable insights that might be useful to know in class and in learning. Please answer the questions below, to help the teacher learn a bit more about your child.

School Year: School Name: Teacher Name: Child

Name: Parent/Guardian Name:

What is your child's nickname, what do they prefer to be called: What is your child's favorite game or toy:

What are your child's favorite activities:

My child's strengths are:

My child's challenges are:

Academic/social concerns I have for my child:

What are your greatest hopes for your child:

Something interesting to know about my child:

How does your child like to be comforted, when feeling sad, mad, nervous, etc:

What, if any health conditions does your child have that require classroom modifications:

Other information that might be helpful:





TELL ME ABOUT YOUR FAMILY

Does your child have siblings? If so, how many and what are their ages and genders?

Which family members are particularly involved or important in child's life?
(Grandparents, Aunts & Uncles, God Parents etc.)

About any Prekindergarten Experience

Has your child attended daycare or school in the past? If so, how was the experience? Please explain.

What excites your child most about going to school?

What, if anything, is your child nervous about concerning this school year?

What do you most want for your child to learn this school year?

Overall

What else would you like us to know?

Do you have any questions we can answer for you?

